



IMPORTANT DATES

- 08/06/2021:** Board of Supervisors Meeting
- 08/20/2021:** Annual Evaluations Due
- 09/10/2021:** Board of Supervisors Meeting
- 10/29/2021:** Board of Supervisors Meeting
- 12/10/2021:** Board of Supervisors Meeting

2022 LSU FIRST WELLNESS CREDIT

LSU First is committed to helping its members achieve their best health. Routine preventive care, such as a primary care provider (PCP) visit, biometric screening/routine lab work, and other age-appropriate screenings often detect health issues early, when they are easier to treat. Beginning January 1, 2022, LSU First will offer a \$25 a month wellness credit to employees who meet certain requirements. The credit will be applied towards the member's monthly premium with a potential annual savings of \$300! To qualify, the following requirements must be met:

- Continue to be enrolled in LSU First for the 2022 Plan Year.
- Have a preventive visit with a Primary Care Physician (PCP), including biometric screening, between November 1, 2020 – October 31, 2021.
- If identified by LSU First as an eligible participant, enroll and participate in care coordination during the 2022 Plan Year.

For [CLICK HERE](#) for more information.

2022 OGB Wellness Credit

Live Better Louisiana is a program that will give Blue Cross plan members resources to help them better monitor their health, understand their risk factors and make educated choices that keep them healthier along with receiving a \$10 a month discount on their health care premiums. It's sponsored by Blue Cross and Blue Shield of Louisiana at no extra charge to members. Employees must be enrolled in one of the following health plans: Pelican HRA 1000, Pelican HSA 775, Magnolia Local, Magnolia Local Plus, and Magnolia Open Access.

To qualify, employees must get a Catapult preventive health checkup and biometric screening between November 1, 2020 – August 31, 2021. Employees can call 877-841-3058 to schedule an appointment.

The requirements and credit are for the employee only. Enrolled employees who do not complete these requirements within the designated timeframe will **not** be eligible for the wellness credit for the 2022 plan year. For more information, please call the number on the back of the insurance card.

REMINDER: Email any information for the next newsletter to Ashley Territo at aterrito@lsu.edu.

INFORMATION TECHNOLOGY SERVICES

Phishing Emails

LSU IT Security and Policy Team reviews phishing messages received by LSU Community in order to implement preventive security measures for our Campus network.

Report Phishing e-mails-

The IT Security and Policy Team (ITSP) has implemented a phishing reporting tool called Cofense Reporter. The application conveniently integrates directly with Outlook mail clients and Office365, providing LSU Faculty, Staff, and Students a quick and easy mechanism to report phishing e-mails.

Fallen for a Phish-

If you believe you have fallen for a phish, please take the following actions:

- If you accidentally shared your username and password, please change your password immediately. **Note:** The new password must be unique and should not have been used anywhere else. If you use the same password for different services, you must change passwords for other services as well.
- If you shared your banking (credit card, debit card, bank account, etc.) information, please reach out to your financial institutions.
- If you shared any other personally identifiable information (Social Security Numbers, Date of Birth, etc.), you should take necessary steps to monitor your credit for any unauthorized changes.

LSU ITS will NEVER:

- Request that you validate or share your myLSU/PAWS/e-mail account information and password through email.
- Request any of your personally identifiable information, such as SSN, Date-of-Birth, etc. via e-mail.

For more information, please visit the [ITS website](#).

AUXILIARY SERVICES

-The LSU Student Union is currently accepting reservations requests for meetings & events taking place now through June 30, 2022. Visit lsu.edu/as and click "reserve a space" to complete the reservation request form. As a reminder, our conference rooms are equipped with dedicated audio visual and cameras for your virtual meetings.

-Shout out to the LSU Tiger Card Office! With orientations moving virtually this summer, the Tiger Card Office pivoted to accepting online photo submissions and processing for incoming Tigers. Through a personalized mailing and partnerships with Residential Life & Enrollment Management, the Tiger Card Office staff were able to process almost 90% of the incoming class! This new process allowed for a more personalized, convenient service for our new Tigers! Way to Geaux!

-The LSU Student Union will continue to have interim building hours (closing at 8:00 p.m.) until Sunday, August 15th. Beginning Monday, August 16th, the LSU Student Union will return to normal building hours: 7:00 a.m. – 10:00 p.m. (Monday-Friday); 8:00 a.m. – 10:00 p.m. (Saturday), 10:00 a.m. – 10:00 p.m. (Sunday).

HUMAN RESOURCE MANAGEMENT

Annual Performance Review:

Annual performance evaluations were initiated by HRM on July 1 via Workday. Managers received a Workday inbox action item that will provide step-by-step instructions on how to complete the annual review. The annual performance review must be completed by August 20.

ACCOUNTING SERVICES

PM-13 : University Travel

The University Travel rates and guidelines have been updated effective July 1, 2021. Please visit [PM-13](#) for information.

RISK MANAGEMENT

Workers' Compensation

Workers' compensation insurance provides medical benefits and indemnity (lost wages) to employees who suffer work-related injuries. All work-related injuries should be reported to the 24-Hour Employee Injury Call Center hotline to speak a registered nurse. The workers' compensation program at LSU is designed to best serve the needs of the University and its employees. The program is managed by the LSU Office of Risk Management and administered by CorVel Corporation, one of the nation's leading claims management organizations.

Contact Information:

Medical Emergencies- 911 or LSU Police 225-578-3231

24 Hour Nurse on Call- 1-877-764-3574

Corvel- Julie Constant, Designated Adjuster,

504-335-0079, Julie_constant@corvel.com

LSU Risk Management- Tiffany Mason, Risk Analyst,

225-578-3297, tmason11@lsu.edu

For additional information, please visit the [Workers' Compensation website](#).

PROCUREMENT SERVICES

Procurement Services in partnership with Office Depot and HP recently launched a campaign to replace end of life printers in the LSU Desktop Printer Fleet. With toner spend usage from Office Depot, 34 specific end users were contacted regarding their old printers and were offered a more current replacement printer. A total of 60 printers were replaced at no cost to the University. This equated to an approximate cost savings of \$17,150. Additional devices may be targeted in the future.

COLLEGE COLORS DAY

The annual College Colors Day celebration will take place on Friday, September 3, 2021. College Colors Day is a fun, casual Friday where people are encouraged to wear officially licensed collegiate products of their favorite institution.

